



MONTANA SCHOOL *for the Deaf & the Blind*

3911 Central Ave
Great Falls, MT 59405
406.771.6000
406.771.6164 FAX
406.205.0016 VIDEOPHONE
www.msdbmustangs.org

JOB TITLE: LPN
SUPERVISOR: Health Services Director/Director of Student Life
DEPARTMENT: Student Life- Student Services
STARTING SALARY: \$25.68 hour
START DATE: January 15, 2024
LOCATION OF JOB: Montana School for the Deaf and the Blind, Great Falls MT
STATUS: 40 hrs. a week
POSITION NUMBER: 51303702
BARGAINING UNIT: MFPE
CLOSING DATE: Open until filled
APPLICATION: <https://statecareers.mt.gov>

JOB OVERVIEW:

The Licensed Practical Nurse (LPN) provides routine and urgent care to the students attending the Montana School for the Deaf and the Blind and those residing in the residential program. The LPN will dispense necessary medications per Doctor Orders. The LPN is on shift during the times that the students in the residential program are awake. The LPN operates under the direction of the Health Services Director (RN).

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- Sick days each year per MCA 2-18-618
- Public Service Student Loan Forgiveness program*
- Student Loan Repayment program*
- Flexible Spending Accounts
- Employee Assistance Program
- Wellness Programs
- One free meal per shift

* Subject to eligibility rules

Essential Duties or Responsibilities

Direct care to students: 70%

- Provides routine and urgent care to students who need medical attention.
- Dispenses necessary medications as per Doctor orders.
- Performs tube feedings as necessary.
- Makes decisions about treatment for various illnesses when students come to the Health Center/Infirmary.
- Administers treatments accurately and professionally.
- Monitors students who are in the Health Services for worsening symptoms and makes appropriate follow up referrals and/or treatments.

Charting: 15%

- Maintains accurate charting and logging of all services to students.

Cleaning and Supplies: 10%

- Cleans health services prior to shift completion
- Sanitizes and makes beds after ill students are released
- Inventories supplies on hand
- Restock supplies when needed

All other duties as assigned: 5%**Physical and Environmental Demands:**

The work performed in a typical setting at MSDB involves mostly sedentary to light physical activity, typically requiring exertion of up to 20 lbs. of force and walking or standing to a significant degree. The employee may need to climb stairs, bend, stoop, reach, and handle objects. The employee may occasionally lift and/or move up to 50 lbs. The person in this position works in multiple buildings across campus and must be able to travel independently between buildings.

Knowledge, Skills and Abilities:

(Required for first day of work)

- Knowledge of general medical practices and specifically best practices in working with students (age birth-21) who are deaf, hard of hearing, blind, visually impaired, and deafblind
- Ability to listen, communicate clearly, and solve problems
- Ability to develop and maintain excellent relationships with a broad range of constituents
- Ability to function as a member of a team with the ability to see and accept (not necessarily agree with) other's perspective
- Ability to comply with data collection, reporting timeframes, and records management requirements
- Self-motivated and able to work with limited supervision
- Ability and desire to be an active learner of American Sign Language (ASL)
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- Adhere to confidentiality of sensitive and Federally protected information

Minimum qualifications (Education and Experience):

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