

Risk Management

9320

The Board believes that the District must identify and measure risks of loss which may result from damage to or destruction of District property or claims against the District by persons claiming to have been harmed by action or inaction of the District, its officers or staff. The District will implement a risk management program to reduce or eliminate risks where possible and to determine which risks the District can afford to assume.

Security

Security means not only maintenance of buildings, but also protection from fire hazards, intruders, damage, vandalism, and faulty equipment. The District shall implement and safe practices in the use of electrical, plumbing, and heating equipment. The Board requires close cooperation with local police, fire, and sheriff's departments and with insurance company inspectors.

Security also means ensuring the protection of student, faculty and staff from the threat of intruders or unauthorized persons in the school buildings or on the campus grounds at any time.

The Superintendent shall develop and implement a procedure for the control of access to school buildings and grounds during all hours of operations. Access to the academic buildings, the Mustang Center and grounds outside of regular school hours shall be limited to staff whose work requires access completing official duties and authorized individuals or entities requiring access. Access to the residential buildings during the late evening and nighttime hours shall be limited to staff whose work requires such access. An adequate key control system shall be established, which shall limit access to buildings to authorized staff and shall safeguard against the potential entry of unauthorized persons.

MSDB maintains a locked door policy, as the doors to the school buildings, Mustang Center and cottages will remain locked throughout the day except for single points of entry to each building which are within sight of administrative offices. With the exception of activities or events, all visitors must register in the main school or cottage office prior to visiting any building or area of campus.

Locks and other protective devices designed to be used as safeguards against illegal entry and vandalism shall be installed when appropriate to the individual situation. Night watch attendants will be employed in each residential building during late evening and nighttime hours whenever students are in residence. Employment of watchmen may be approved in situations where special risks are involved. All incidents of vandalism and burglary shall be reported to the Superintendent immediately and to law enforcement agencies as appropriate.

Records and funds shall be kept in a safe place and under lock and key when required.

Legal Reference: § 50-61-114, MCA Fire Chief and Fire Inspector to make inspections

Policy History:

Adopted on: 11-16-03

Revised on: